



SUBSTITUTE TEACHING APPLICATION

Name: _____ Date: _____

Cell Phone: _____ Email: _____

Address: _____

EDUCATIONAL BACKGROUND

High School Attended: _____ Graduate? YES NO

College Attended: _____ Graduate? YES NO

Degree: _____

Other Education: _____ Graduate? YES NO

Degree: _____

Are you a credentialed teacher? YES NO Are you credentialed in the state of CO? YES NO

If yes, what are you specifically credentialed in? _____

SUBSTITUTE PREFERENCES

What grade levels most interest you? *(Circle all that apply)*

K4 K5 1st 2nd 3rd 4th 5th 6th 7th 8th 9th 10th 11th 12th

What subjects would you be willing to teach? *(Circle all that apply)*

BIBLE MATHEMATICS ENGLISH SCIENCE HISTORY

ADVENTURE FOREIGN LANGUAGE ART MUSIC COMPUTER SCIENCE

Can you be contacted on short notice? YES NO

What hours of the day are acceptable to contact you? _____

What days/times are you available? (*Elementary & Secondary Schedule: Tuesday-Thursday 8:30am - 3:45pm*)

TUESDAY

WEDNESDAY

THURSDAY

Time Available: _____

TEACHING EXPERIENCE

- No experience
- Home education experience (If so, list number of years: _____)
- Other experience:

School Name: _____

Teaching Position: _____

Subject/Grade Level: _____

Dates of Employment: _____

School Name: _____

Teaching Position: _____

Subject/Grade Level: _____

Dates of Employment: _____

School Name: _____

Teaching Position: _____

Subject/Grade Level: _____

Dates of Employment: _____

Any other experiences or qualifications? _____

Are you willing to have a criminal background check? YES NO

Do you have any criminal history? YES NO

If yes, please explain:



REGARDING BACKGROUND INVESTIGATION

A consumer report (background screening report) and/or an investigative consumer report which may include information concerning your character, employment history, general reputation, personal characteristics, police record, education, qualifications, motor vehicle record, mode of living, may be obtained in connection with your application for and/or continued employment with the The University School. **A consumer report and/or an investigative consumer report may be obtained at any time during the application process or during your employment with The University School.** You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by Safe Hiring Solutions LLC, P.O. Box 295, Danville, IN 46122 888-215-8296.

AUTHORIZATION

By signing below, I, _____, hereby voluntarily authorize The University School to obtain either a consumer or an investigative consumer report about me from a consumer reporting agency and to consider this information when making decisions regarding my employment and/or continued employment at The University School. I understand that I have rights under the Fair Credit Reporting Act, including rights discussed above. This report may be delivered in either written or electronic form.

Print Name (last, first, middle)

Social Security Number

Date of Birth (MM/DD/YYYY)
(For ID Purposes Only)

Drivers License Number

Drivers License State

Any other names I have been known by: _____

Current Address: _____

Previous Addresses (Last 7 Years): _____

Signature: _____

Date: _____